

## Rodriguez, Cori Jin Steele - (cjinsr)

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**From:** Eller MBA Programs <crodriguez@eller.arizona.edu>  
**Sent:** Wednesday, July 3, 2019 12:31 PM  
**To:** Rodriguez, Cori Jin Steele - (cjinsr)  
**Subject:** Evening MBA Launch News

Eller Evening MBA Launch News: Action Items (Phx)



Eller MBA

# EVENING MBA LAUNCH NEWS



## ELLER EVENING MBA NEXT STEPS

Dear Evening MBA Student,

As the Eller Evening MBA program team, it is our pleasure to welcome you to the Class of 2021! You are about to embark on an exciting educational experience that we hope will be transformative for you, both personally and professionally. We are happy to share this experience with you and partner with you as you navigate the way.

Before our **Wildcat Launch** program, we will be sending you several emails with valuable information to help support you in preparing for your program, reminding you of your *Next Steps*. Please be sure to be checking your email regularly for these details – they will all have the subject header “Evening MBA Launch News.” We will also post information to our [Wildcat Launch website](#). Please check back frequently for updated details and information.

The program you are entering is rigorous and accelerated and you may need help along the way. We hope this series of emails will help you

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### KEY DATES

**Thurs., Aug 22 thru Sat., Aug 24, 2019** - Wildcat Launch

**Thur., Sep 5th** - Fall Classes start

**Spring 2021** - Global Business Experience, Abroad

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### NEXT STEPS CHECKLIST

- **Student ID and PIN**
- **NetID and Password**
- **Send Updated Résumé**
- **Send Headshot**
- **Complete Student Survey**
- **Join Facebook Page**
- **Complete Signature Forms**
- **Mark Your Calendar**
- **Immunization Form**

prepare for the best possible experience as a student.

The Evening MBA Team is already busy preparing for your arrival. There are many things you need to do to prepare as well, as noted below.

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### **Program Action Items:**

- **\*Student ID and Pin:** Look for the letter from the UA Graduate College with your Student ID and Pin.
- **\*[NetID and Password](#):** Create your NetID and Password (instructions will be in the UA Graduate College letter).
- **[Send Updated Resume](#):** Review the Résumé Webinar, create an Eller MBA Résumé using the approved templates, and email your updated résumé with the following subject line: Résumé Phoenix 2021\_Your Name (e.g. Résumé Phoenix 2021\_John Smith) to us by **Aug 1<sup>st</sup>**.
  - **[Resume Webinar](#)**
- **[Send Headshot](#):** Email us a current headshot to be used in our initial class roster.
- **[Complete Student Survey](#):** Complete the pre-launch Student Survey with information for your business cards, dietary restrictions, and other important information.
- **[Join Facebook Page](#):** Join the EvMBA 2021 (Phoenix) Facebook page to stay connected with classmates and colleagues, plus get answers to questions from Team MBA.
- **[Complete Signature Forms](#):** Email us signed forms. Don't forget to download a copy for yourself.
- **Mark your calendar for Launch Dates, August 22-24, 2019 and for the Global Business Experience, Spring 2021**, both required components of the program. A detailed program calendar with class schedules and other important dates will be distributed prior to Launch.

- **Domicile Affidavit**
- **Financial Aid (FAFSA)**
- **Driver Registration**
- **Excep Prep Work**
- **Join GroupMe**

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### **SENT EMAIL COMMUNICATIONS**

- **Action Items**
- **Check Launch Website for other Email Communications**

- Complete the Excel Prep work before the Wildcat Launch. Material can be found on the launch website.
- [Join GroupMe](#) chat group!

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### **Additional University Action Items:**

- \*[Immunization Form](#): Turn in your Immunization Form to Campus Health.
- \*[Domicile Affidavit](#): Mail/fax your Domicile Affidavit form to the Residency Classification Office.
- [Financial Aid \(FAFSA\)](#): Fill out the Free Application for Federal Student Aid (FAFSA) and send to the UA for consideration.
- [Driver Registration](#): Once you have created your NetID and Password you can register as a UA Driver. Click the link to Risk Management and select Driver Registration under the right hand Quick Links.

\*All starred items must be complete before we can register you for your first classes.

A copy of the Wildcat Launch Checklist is located on the Launch website.

We are here to partner with you on your journey and assist with any questions you may have, so please reach out as needed!

Sincerely,  
Your Evening MBA Team

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### **WILDCAT LAUNCH WEBSITE**

The Wildcat Launch website is designed to provide you with information for your upcoming Launch program, August 22-24 in Phoenix, Arizona.

Click the link below and check back often for updated information.

[Launch Website](#)



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