

# Master of Science in Business Analytics – Chander



## Graduate Student Handbook

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2024/2025

**HS Lopez School of Business Analytics**

Eller College of Management  
The University of Arizona

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## Program Introduction and Overview

Welcome to the University of Arizona Master of Science in Business Analytics (MSBA) program! We are excited to have you join the HSLopez School of Business Analytics housed within the Eller College of Management.

The master's program is unique in that it is interdisciplinary and taught by world-renowned Eller College faculty from business disciplines such as Accounting, Economics, Entrepreneurship, Finance, Marketing, Management, and Management Information Systems. Our objective is to provide students with cutting-edge data skills to uncover valuable business insights and make smart business decisions.

The program teaches in-depth, applied business analytics tools, techniques, and strategies that you simply will not find in other programs. With our real-world approach to business analytics and a career management team dedicated to helping you find the very best opportunities, you will graduate prepared for high-level careers in government and industry, or for further doctoral work and research in the field of business analytics.

***Eller College MSBA students are prepared for the future because they learn more than just technical skills — they learn how to apply technical skills in support of business processes.***

### ***Expected learning outcomes for our Business Analytics students include:***

- Apply a broad set of analytical tools and techniques to address business decisions. These tools and techniques include things such as: descriptive and inferential statistics, advanced regression analysis, data mining, experiment design, data curation and storage of multiple data types, data visualization, etc....
- Determine the appropriate tool(s) and technique(s) needed to address a particular business decision. Examples of business decisions include customer segmentation/targeting, scarce resource allocation, financial results analysis and sentiment determination, etc....
- Interpret the results of analysis to support business decision making in the context of a specific business domain.
- Work effectively as both an individual and group on various data related issues/projects and communicate the approach and findings in a professional manner to both a statistical and non-statistical audience both in written and live presentation format.
- Communicate the skills and techniques developed to employers to attract relevant job offers.



## Important Contact Information

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## About Chandler Arizona and Available Resources

Our downtown Chandler location offers exceptional access to a variety of thriving business and industrial sectors, including dynamic job opportunities in technology, financial services, healthcare, retail, manufacturing, and education. Engage in transformative learning experiences led by renowned faculty and stay connected through various Eller-hosted events, networking opportunities, and company engagements.

Chandler, Arizona, is a vibrant city located in the southeastern part of the Phoenix metropolitan area. Known for its sunny climate and picturesque desert landscapes, Chandler offers a blend of modern amenities and southwestern charm. This thriving city has experienced exponential economic growth since the 1990s, with a food scene to match. The city boasts a thriving tech industry, with many major corporations and innovative startups calling it home. Chandler also features a variety of cultural attractions, including art galleries, theaters, and an annual Ostrich Festival, celebrating its unique heritage. With its welcoming community, diverse culinary scene, and numerous parks and recreational facilities, Chandler provides a dynamic and appealing environment for both residents and visitors alike. Learn more about the city here - <https://www.visit Chandler.com/> and here - <https://www.chandleraz.gov/explore> .

### ***The Jonathan Building***

The Jonathan Building in Chandler, Arizona is located at 55 N Arizona Place, Chandler, Arizona. It is a historic commercial building located in the heart of the city's downtown area. Constructed in the early 20th century, this building exemplifies the architectural style and economic development of Chandler during that period. It has housed various businesses over the years and stands as a testament to the city's

growth and evolution. The University of Arizona currently occupies the **3<sup>rd</sup> floor** of the building with the Master of Science in Business Analytics being one of the primary programs serviced in the location.

The University of Arizona space within the Jonathan Building houses several staff members that will be able to assist with student questions. The space includes two large (50 person) classrooms that can be converted into 4 smaller classrooms where all your in-person classes will be delivered. There are several single, 4 person, and 10 person conference rooms that students can use to work/study. There wis also a communal kitchen area where students can bring their lunch/dinner and store it while on campus.

### ***Housing in Chandler***

The [University of Arizona | Off-Campus Housing Search – UA Chandler](#) – can be used to identify potential place to live near the UA Chandler campus. Before selecting a place to live, lease review the site carefully including the [Student Lease Frequently Asked Questions](#) and be sure you have a plan in place to get to campus effectively and reliably.

### ***Local Traditional and International Markets***

Chandler, Arizona, has a variety of international markets where you can find a wide range of global foods and products. Here are some notable ones:

- [Safeway](#) and [Fry's](#) are popular supermarket chains known for their wide variety of products, including fresh produce, meats, and household essentials. It offers convenient services like a pharmacy, deli, bakery, and online shopping with curbside pickup and delivery options.
- [Lee Lee International Supermarkets](#) – is one of the largest international supermarkets in the area, offering products from Asia, Europe, Africa, and Latin America. You can find fresh produce, meats, seafood, and a variety of specialty items.
- [Patel Brothers](#) – is a prominent chain specializing in Indian and South Asian groceries. The store is popular among the Indian diaspora and anyone interested in South Asian cuisine. The Chandler location maintains the brand's reputation for a wide selection of products and a focus on customer service.
- [El Rancho Market IGA](#) – is a community-focused supermarket that combines the local charm of an Independent Grocers Alliance (IGA) store with a diverse selection of products. The market offers a range of fresh produce, meats, dairy, and pantry staples. Additionally, El Rancho Market IGA caters to the local community's tastes by providing a variety of international and specialty foods, making it a convenient shopping destination for a wide array of grocery needs.

### ***Healthcare and Emergency Services***

The following are all within a short driving distance from the Jonathan Building and are equipped to handle a wide variety of emergency medical situations:

- **Chandler Regional Medical Center:** Located at 1955 W Frye Road, this facility offers 24/7 emergency services, including specialized care as an accredited chest pain center, a designated cardiac arrest center, and a primary stroke center ([Dignity Health](#)).
- **Dignity Health Arizona General Hospital - Emergency Room:** Situated at 2977 E Germann Road, this emergency room is part of the Dignity Health network and provides comprehensive emergency services around the clock ([Dignity Health](#)).
- **Banner Ocotillo Medical Center:** Found at 1405 S Alma School Road, this medical center offers a range of emergency services and is equipped with modern technology to ensure high-quality care ([BannerHealth](#)).

### ***Additional Study Spaces***

The Chandler Public Library - Downtown located at 22 S Delaware St, Chandler, AZ is 0.3 miles away from the Jonathan building and rooms of up to 6 people can be reserved! Learn more here – <https://chandlerlibrary.org/rooms/>.

### ***Recreation***

There is an abundance of recreational activities in the Chandler/Phoenix area. Below we've listed just a few to help introduce you to the area and all it has to offer.

- ***Hiking and Outdoor Adventures*** – The hiking scene in the Phoenix/Chandler area of Arizona is vibrant and diverse, offering a range of trails that cater to different skill levels. Popular spots include South Mountain Park and Preserve, with its expansive network of trails providing stunning views of the city and surrounding desert. For a more challenging experience, hikers can venture to Camelback Mountain, known for its steep ascents and panoramic vistas. The San Tan Mountain Regional Park near Chandler offers picturesque trails that showcase the beauty of the Sonoran Desert, making it a favorite among local hiking enthusiasts. The region's favorable climate allows for year-round hiking, attracting outdoor adventurers from all over. Learn more here - <https://www.visitphoenix.com/sonoran-desert/hiking/best-hikes-in-phoenix/> .
- ***Sports and Events*** - The sports scene in the Phoenix/Chandler area of Arizona is dynamic and robust, featuring a wide array of professional and recreational opportunities. Phoenix is home to major sports franchises like the Arizona Cardinals (NFL), Phoenix Suns (NBA), Arizona Diamondbacks (MLB), and Arizona Coyotes (NHL), providing year-round excitement for sports fans. The area also hosts the Cactus League during MLB spring training, attracting baseball enthusiasts nationwide. In Chandler, a strong community sports culture thrives with numerous parks and facilities supporting youth and adult leagues in sports such as soccer, baseball, and tennis. Additionally, the region's golf courses and outdoor activities contribute to a well-rounded sports environment for residents and visitors alike. Learn more here - <https://www.visitphoenix.com/events/sports-events/> .

### ***Local Transportation***

Chandler, Arizona, offers several public/private transportation options to residents and visitors. Here are the main ones:

- ***Chandler Flex*** – Chandler Flex is the city's on-demand, public transportation service. That means you'll be able to request a shared ride when you need it, using a mobile app or by calling in. Book your ride quickly and easily to get picked up in a branded vehicle. Commute, get to after school activities, and get around anywhere in the service zone without needing a car.
- ***Valley Metro Bus Service*** – Valley Metro operates several bus routes that serve Chandler. These buses connect Chandler with other parts of the Phoenix metropolitan area, providing a reliable option for commuting and traveling around the city. Students receive a discount pass for \$150 for the year. The steps for obtaining the pass can be found below.
  - Go to the [parking account portal](#).
  - Click **Login** in the top right corner of the screen and choose UA NetID Login, and login using your NetID credentials.
  - Select **Get Permit** that appears near the bottom of the page.
  - Click Phoenix Bioscience Core Campus Permits and select 2024-2025 Valley Metro Student Pass
  - Select (VALLEYMETRO) Valley Metro Bus Pass : General
  - Read and agree to the Terms of Service by clicking the box and Click Add Permit to Cart
  - Proceed to submit payment via a credit card or Bursar account
  - You will then receive an email confirmation, and the pass will be mailed to them





- **Local Taxis and Rideshare Services** – Traditional taxi services, as well as rideshare options like Uber and Lyft, are widely available throughout Chandler for convenient and flexible transportation.

## Requirements for Master of Science in Business Analytics

The Master of Science in Business Analytics coursework consists of a set of core courses outlined below and a minimum of two electives. To complete the degree, students must complete at least 33 units of Business Analytics courses, earn a passing grade (C or above) in each course, and have at least a 3.0 cumulative GPA.

### Curriculum Overview

Description	Courses
<b>Required Business Analytics Core 15-units</b>	<i>All the following are required</i> BNAD 525 Statistical Foundations of Business Analytics (2) BNAD 530 Python for Business Analytics (2) BNAD 532 Database Foundations (2) ECON 511A Econometrics (3) MIS 545 Data Mining for Business Intelligence (3) BNAD 597A Business Consulting (3)
<b>Required Business Foundations 6-units</b>	<i>3 Courses Required</i> ACCT 542: Introduction to Financial and Managerial Accounting (2) ECON 550 Economics for Managers FIN 510A Financial Management (2) FIN 510B Financial Management (2) MKTG 510 Market-Based Management (2) OSCM Operations Management (2) *Exceptions for 3 credit Business Courses can be made at the discretion of the Academic Director and in collaboration with the student.
<b>Required Electives 6-units</b>	<i>Data Visualization</i> MIS 561 Data Visualization (3) <i>Quantitative Methods – Choose 1 of the below:</i> BNAN 570 Generative AI for Market Insight and Strategies (3) OSCM 571 Optimization for Business (3) MIS 584 Big Data Technologies (3)
<b>Electives 6-units</b>	<i>A list of potential electives can be found here – <a href="#">link</a>            You will work closely with the Academic Director to select electives that are related to your future career interests</i>

*Note: Students who enter with a business background can potentially opt out of the required business foundation courses with permission from the Academic Director. Those with a related graduate degree may be eligible to transfer in up to 6 units of their past graduate work to count towards the completion of the MSBA degree. Contact the Academic Director to learn more.*

### MSBA Course list

For a comprehensive list of MSBA course offerings and small course summary visit: <https://eller.arizona.edu/programs/masters/business-analytics/program#curriculum>, you must work with the Academic Director in planning courses, as not all courses are taught each semester.



## Course Registration Requirements and Procedures

All students in the program are registered for courses by the Academic Director with support from the Program Manager based on each individual student's plan and course availability. The student and Academic Director will work together to develop a plan of study throughout the summer and academic year that insures they are completing the required courses and meet the minimum number of units required for graduation. Students may take additional course work from other departments on campus however, they may require special approval. It is up to each student to investigate the requirements to register for graduate level courses in other departments.

**Non-MSBA courses do NOT count toward the MSBA degree requirements, exceptions require MSBA departmental consent. Undergraduate units do NOT count toward the Master level unit requirements.**

### *15 Unit Exemption Request*

It is not necessary to take more than 15 credits per semester to make timely progress to degree completion. Students considering more than 15 credits should contact their academic advisor and discuss the possible implications on their academic work, personal stress, obligations for teamwork, and professional career development.

Excessive units affect the entire MSBA program in that course deliverables suffer, disproportional teamwork load occurs, instructional expectations may not be met, student's CGPA may be negatively impacted, student stress increases, time for internship and fulltime search is lessened. Evaluation criteria consists of Cumulative GPA, employment and campus community commitments, dual degree status, and may include faculty and previous team-member feedback. The process shall include submission of the Eller MSBA Exception Request Form, an Academic Status Report Form, and meetings with the Academic Director. To initiate the Exemption Request set up an appointment to discuss your situation with the Academic Director.

## Satisfactory Progress

It is expected that each student will make satisfactory progress toward program/degree completion.

The semester unit load ranges from 9-16 units based on the selected 10- or 16-month program completion timeline. To be considered a full-time:

- Domestic students must register for 6 units to be considered full time.
- International students must register for 9 units to be considered full time (except for your last semester which may be less than 9 units)
- Students with an assistantship may register for 6 units and still be considered full time.

### *Cumulative Grade Point Average (CGPA)*

Students should maintain a minimum cumulative grade point average (CGPA) of 3.0, a letter grade of "D" is NOT a passing grade at the graduate level and graduate students are not permitted to replace a failing grade. Students who fail to maintain a minimum CGPA of 3.0 will be placed on academic probation. Note, the cumulative GPA is calculated by the graduate college at the end of the Fall and Spring terms. Summer courses are included in the fall evaluation period. Students who fail to complete the program with a minimum CGPA of 3.0 will NOT be awarded their degree. Students on academic probation for two consecutive semesters will be disqualified from their program per the University of Arizona Graduate College. All graduate level courses are included in your CGPA calculation, not just the MSBA courses.





### ***Academic Probation***

Students who have been placed on academic probation are required to meet with the Academic Director to discuss the steps to be taken to remediate the problems that led to the probationary status and create a written plan of action. Students whose CGPA is below 3.0 for two consecutive semesters may be disqualified from their program. Disqualification results in the student being blocked from registration. For additional information visit <https://grad.arizona.edu/policies/academic-policies/academic-probation>.

### ***Code of Academic Integrity***

Integrity and ethical behavior are expected of every student in all academic work. This Academic Integrity principle stands for honesty in all class work, and ethical conduct in all labs and clinical assignments. This principle is furthered by the Student Code of Conduct and disciplinary procedures established by **ABOR Policies 5-308 through 5-404** (see chapter 5), all provisions of which apply to all University of Arizona students. This Code of Academic Integrity (hereinafter "this Code") is intended to fulfill the requirement imposed by **ABOR Policy 5-403.A.4** and otherwise to supplement the Student Code of Conduct as permitted by **ABOR Policy 5-308.C.1**.

The full Code of Academic Integrity must be reviewed and upheld by the student and can be found at <https://deanofstudents.arizona.edu/policies/code-academic-integrity>.

## **Remediation Polices & Procedures**

The School of Business Analytics has policies and procedures in place to make sure that all students' concerns are heard and addressed.

### ***Appeals***

Students have the right to formally request exceptions to department policies and procedures. An MSBA student should make their appeal in writing to the Academic Director. On a case-by-case basis, we will review exceptions to the policies for extenuating and compelling circumstances. Requests are reviewed by Academic Director or by the Director of the HSLopez School of Business Analytics. Every exception decision is made based on each situation and circumstance. Please note that a review of your request does not guarantee the request will be granted.

### ***Grievance Policy***

The UA Dean of Students and Graduate College have established policies of academic integrity and for appealing a student-related decision. The most current information is available at <https://grad.arizona.edu/policies/academic-policies/grievance-policy>

A full summary of the types of grievances and responsible parties is available on the Graduate College website at <https://grad.arizona.edu/policies/academic-policies/grievance-policy#grievance-responsibility>

### ***Academic Policies***

You can find the most current Graduate College academic policies at <https://grad.arizona.edu/policies/academic-policies>

## Graduate College forms, Academic Calendar, and Required Trainings

The following forms are required to process the following: Graduation Lists (graduate name in Graduation programs), Awarding of degrees, Curricular Practical Training and Optional Practical Training (CPT/ OPT work authorization – International students only). The full list can be found here.

<https://webforms.grad.arizona.edu/academic-services>. You should be able to access the material through UAccess (<https://uaccess.arizona.edu/>). To access UA GradPath in UAccess you can use this link - <https://uaccess.arizona.edu/>.

### *The following are required:*

- Responsible Conduct of Research Statement
- Masters Plan of Study – You'll list the Program Manager Michelle Piontek as the contact.
- MS Committee Appointment form – you'll list the Academic Director as the approver.
- MS Completion Confirmation

### *Mandatory Online Trainings*

The following trainings MUST be completed before your first semester begins or else a hold could be placed on your account limiting your ability to register for courses and the disbursement of financial aid - <https://grad.arizona.edu/funding/ga/mandatory-online-training>.

### *Academic Calendar, Dates, and Deadlines*

The MSBA program follows the University's Academic Calendar which can be found here - <https://catalog.arizona.edu/calendar>. Students are expected to review the academic calendar and plan all potential travel around the dates outlined for the Winter, Summer, Fall, and Spring terms. Students are expected to be around until the end of the final exams for each term in which they are completing courses. While not all courses hold their final exam or project during the University scheduled date/time, some may opt to do so and you are expected to be available in person during that time. Other important dates and deadlines can be found here - <https://registrar.arizona.edu/dates-and-deadlines>.

## Financial Aid

### *Scholarship Universe and Handshake*

Once you are admitted to the MSBA program, you will have access to [Scholarship Universe](#). Scholarship Universe (SU) is the University of Arizona scholarship-matching tool for admitted students. It connects Wildcats to millions of dollars in internal and external scholarships. Please visit the site to learn more!

[Handshake](#) is the #1-way college students find jobs. It is a free online career hub that gives all students access to job and internship postings, career fair and employer events, employer pages with peer reviews, and more! The University of Arizona utilizes Handshake for all assistantship opportunities. As an MSBA student, you are eligible to apply for assistantships within the Eller College of Management and in other departments on campus! Make sure to create an account and visit it often as new opportunities are posted daily!

### *U.S. Students*

All U.S. students must file the Free Application for Federal Student Aid (FAFSA) to be eligible for need-based grants, loans, scholarships, and Federal Work-Study Programs. The form is available online at <https://studentaid.gov/h/apply-for-aid/fafsa>. It is recommended that graduate students complete the FAFSA by March 1<sup>st</sup> to receive priority processing. Regardless of qualification status, the FAFSA must be completed to be considered for departmental, college, and university aid.

Eligibility:



- Admitted as a degree seeking graduate student at the University of Arizona
- Be a U.S. Citizen or Permanent Resident
- The minimum number of units required to receive aid is 5 units for EACH TERM that aid will be disbursed (Fall, Spring, & Summer)
- Maintain satisfactory academic standing (CGPA  $\geq$  3.0)

### ***International Students***

International Students who receive notice of a set-aside scholarship will be required to complete an Estimated Funds Calculator and an Award form. Both forms can be found linked below:

#### *Estimated Funds Calculator*

- [https://tuitioncalculator.fso.arizona.edu/?\\_gl=1\\*c77y1r\\*\\_ga\\*ODY0NzgxOTUyLjE3MDIzMjc3ODE.\\*\\_ga\\_7PV3540XS3\\*MTcwNTY4MTEzMjY4MjE3MDU2ODM4OTMuNDUuMC4w#/](https://tuitioncalculator.fso.arizona.edu/?_gl=1*c77y1r*_ga*ODY0NzgxOTUyLjE3MDIzMjc3ODE.*_ga_7PV3540XS3*MTcwNTY4MTEzMjY4MjE3MDU2ODM4OTMuNDUuMC4w#/)

#### *Award Form for International Students*

- [https://international.arizona.edu/sites/default/files/documents/iss/grad\\_student\\_award\\_letter.pdf](https://international.arizona.edu/sites/default/files/documents/iss/grad_student_award_letter.pdf).

*Please send the forms directly to the Program Manager, Michelle Piontek at [mhanoka@arizona.edu](mailto:mhanoka@arizona.edu).*

International students may also receive departmental support based demonstrated need and the availability of funds. To be eligible, students must complete the **Financial Aid Calculation for International Students in Graduate Programs** from here - [https://financialaid.arizona.edu/sites/default/files/2023-07/23-24\\_IntlStudentFinancialNeed\\_FINAL.pdf](https://financialaid.arizona.edu/sites/default/files/2023-07/23-24_IntlStudentFinancialNeed_FINAL.pdf). Note, the form must be signed by both the student and a Graduate Coordinator. It must also include a screenshot of the completed estimated family contribution that is linked within the form. It only needs to be completed once per academic year to be considered for aid in both the fall and spring semesters.

*Please complete the form in its entirety, and send it to directly to the Program Manager, Michelle Piontek at [mhanoka@arizona.edu](mailto:mhanoka@arizona.edu). We will submit the form on your behalf by emailing it to [OSFA-DeptAskAid@arizona.edu](mailto:OSFA-DeptAskAid@arizona.edu) and advise you if need based aid is available each semester.*

### **Academic Advising and Career Management**

Each student should meet at least once per semester with the Academic Director to plan their upcoming courses, discuss progress in their current courses, and confirm they are on track to complete the program successfully in the allotted time. Please schedule meetings directly with the [Academic Director](#).

Each student is required to meet a **minimum of 2** times per semester though it is recommended to meet more often with the MSBA career management team. Building a strong relationship and open rapport is highly encouraged to enable the Career Management team to guide you in your academic and career options. Please schedule meetings directly with the [Director of Professional Development](#).

## Student Resources

### *University Information Technology Services*

University Information Technology Services (UITS) offers many services besides their 24/7 IT support center available by phone (520) 626-8324 or online at <https://it.arizona.edu/get-support> . More information is available at <http://uits.arizona.edu/> .

### *Software*

University of Arizona's students are able to download one copy of the current version of Microsoft Office (for a PC or Mac) and one copy of Microsoft Windows upgrade (for PC or Mac) at no charge. Students also receive access to various other software for free or at a discounted price. Students are also eligible to download new product release and upgrades when they become available. Visit [Students | Software Licensing](#) and log in using a NetID and password for access.

### *Student Engagement and Career Development*

Student Engagement and Career Development offers a variety of services to all University of Arizona students. Visit the career services website, <https://career.arizona.edu/>, to learn more about all of the services the University offers on top of what we offer at the HSLopez School of Business Analytics.

### *Useful Campus Resources*

- [UA Libraries](#) – The University of Arizona Libraries are enterprising partners in advancing the University's priorities. We cultivate an environment that promotes inquiry, creative endeavor, scholarly communication and lifelong learning. Our resources, services and expertise enrich the lives of Arizonans, and contribute to an expanding global academic community. This isn't just a place for books! You can reserve study rooms, access our state of the art [CATalyst Studios](#), access online articles/subscriptions/books for free, attend free workshops, and rent/borrow technology such as laptops, tablets, VR equipment, cameras, calculators and more! Follow them on Instagram @uazlibraries.
- [Campus Health](#) – Your one-stop-shop for health and wellness, both virtually and in-person. Follow them on Instagram @uacampushealth.
- [Graduate and Professional Student Council](#) – Their goal is to promote the academic, economic, and social aims of the graduate and professional students at the University of Arizona, to establish effective communication among graduate students and professional students, and to facilitate communication within the University and with other organizations. Follow them on Instagram @uagpsc.
- [UA Counseling & Pysch Services \(CAPS\)](#) – mental health and counseling services provide through the UofA. Whether you're ready to start counseling or medication, have a question, seeking community, want to learn new skills, or just need to vent, there's a path for you.
  - [International Student Services Counseling and Psychological Servies](#)

### *Resources for Parents, Professional Development, Health and Wellness*

The Graduate College website (<https://grad.arizona.edu/new-and-current-students>) also contains extensive information with resources for professional development, child care, and family resources, along with resources for health, wellness and safety.



### ***UAccess***

UAccess is a password-protected service which allows students to access personal and academic information via the web. Your UA NetID and password are required for login. UAccess enables students to view and make changes to their academic and personal information. This system has dozens of useful features, which are housed under four major categories: Academic, Financial, Personal and Self-Service. <http://advising.arizona.edu/content/online-tools/uaccess-student> .

### ***General University Catalog***

In addition to departmental and Graduate College policies, students are also expected to know and adhere to the policies of the University of Arizona available in the UA General Catalog - <https://catalog.arizona.edu/> .

## Program Checklist

<i>First Year</i>	<i>May Graduation (10-month)</i>	<i>December Graduation (16-month)</i>
<input type="checkbox"/> Official Transcript and Immunization Records*	June 15 <sup>th</sup>	June 15 <sup>th</sup>
<input type="checkbox"/> Responsible code of Conduct*	September of Fall 1	September of Fall 1
<input type="checkbox"/> MSBA Plan of Study *	February of Spring 1	September of Fall 2
<input type="checkbox"/> Master's/Specialist Committee form *	March of Spring 1	N/A
<input type="checkbox"/> TA Training Online TATO (If applicable)	by mid-August of Fall 1	by mid-August of Fall 1
<input type="checkbox"/> Financial Need Based Scholarship application and supporting documents - Estimated Family Contribution and/or FAFSA *	August 30 <sup>th</sup>	August 30 <sup>th</sup>
<i>Second Year</i>		
<input type="checkbox"/> Financial Need Based Scholarship application and supporting documents* - Estimated Family Contribution and/or FAFSA	N/A	August 30 <sup>th</sup>
<input type="checkbox"/> 15 Unit Exemption if units > 15*	N/A	Fall 2 registration submit form by April 1
<input type="checkbox"/> Full time Exemption form if <9 units ** <b>International students only</b>	N/A	August 1
<input type="checkbox"/> CPT Advisor letter **	N/A	Spring 1: April, May, June
<input type="checkbox"/> OPT Advisor letter **	Spring 1: April, May, June	Fall 2: October, November, December

\*Required

\*\*International students only





## Important Links

- ***HSLopez School of Business Analytics***
  - Homepage: <https://eller.arizona.edu/departments-research/schools-departments/analytics>
  - MSBA: <https://eller.arizona.edu/programs/masters/business-analytics/program>
- ***UAccess***
  - <https://uaccess.arizona.edu/>
- ***D2L***
  - <https://d2l.arizona.edu/d2l/loginh/>
- ***Dates & Deadlines***
  - <https://registrar.arizona.edu/dates-and-deadlines>
- ***UA Information Technology***
  - <https://it.arizona.edu/>
- ***Graduate College (policies, contacts, resources, deadlines, and other useful information)***
  - <https://grad.arizona.edu/>
- ***Resources for New and Current Students (resources for parents, professional development, health & wellness, funding, etc.)***
  - <https://grad.arizona.edu/new-and-current-students>
- ***Grad Center***
  - <https://gradcenter.arizona.edu/>
- ***General Course Catalog***
  - <https://catalog.arizona.edu/>
- ***University of Arizona's Code of Academic Integrity***
  - <http://deanofstudents.arizona.edu/codeofacademicintegrity>
- ***Office of Diversity and Inclusion***
  - <https://grad.arizona.edu/diversityprograms/>
- ***Campus Health***
  - <https://health.arizona.edu/>
- ***Disability Resource Center***
  - <https://drc.arizona.edu/>
- ***Counseling & Psych Services***
  - <https://health.arizona.edu/counseling-psych-services>
- ***SOS – Support Outreach and Success (Any Question – Just Ask)***
  - <https://sos.arizona.edu/>
- ***Scholarship Universe***
  - <https://financialaid.arizona.edu/scholarshipuniverse>
- ***Policies on Conducting Research***
  - <http://www.orcr.arizona.edu/>