

# Janeé Johnson, CPA

Updated December 2025

## EDUCATION

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<b>University of Arizona, Eller College of Management</b>	<b>Tucson, AZ</b>
• Master of Accounting – Tax Focus (4.0 GPA)	May 2007
• Bachelor of Science in Business Administration – Accounting Major (4.0 GPA)	May 2006

## CERTIFICATIONS

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Certified Public Accountant, 2008 (active)

- Highest score on the CPA exam in Arizona, 2007

## PROFESSIONAL EXPERIENCE

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**The University of Arizona, Dhaliwal-Reidy School of Accountancy (DRSOA)** **Tucson, AZ**

*Lecturer, Senior Lecturer* August 2014 – Present

- Instruct courses in financial accounting, federal income tax, and technology for accountants.
  - Undergraduate: ACCT200 Introduction to Financial Accounting, ACCT451 Financial Statement Analysis, ACCT420 Principles of Federal Taxation.
  - Graduate: ACCT522 Advanced Federal Taxation, ACCT647A Corporate Taxation, ACCT529 Multijurisdictional Taxation, ACCT562AB Technology for Accountants (Excel & QuickBooks), ACCT562C IFRS.
- Attend professional development related to the teaching profession and technical continuing education.
- Teaching Awards:
  - Arizona CPA Foundation for Education & Innovation Excellence in Teaching Award, 2024
  - Most Valuable Faculty Award (Career Track) Accounting Grad. Programs, 2018, 2021 & 2024
  - Judi Prize for teaching excellence and service to the department, 2018

### *Service Responsibilities*

- Mentor undergraduate and graduate students (academics and career).
- Support and attend events held by the department.
- Serve on Outstanding Accounting Senior Award committee.
- Serve on Eller Career Track Promotion Pathways committee, 2025 - present.
- Develop and run an early tax career exposure event for new accounting majors, 2024 – present.
- Serve on DRSOA Professional Programs committee, 2015 – present.
- Served on RFP committee for an online exam proctoring tool, 2018 – 2019.
- Assisted with AACSB accreditation renewal, 2017 – 2018.
- Served on RFP committee for an online meeting tool, 2017 – 2018.
- Coordinated department's Assurance of Learning, 2014 – 2016.

## ***Administrative Responsibilities***

### **Associate Director**

July 2023 – Present

#### Academics & Programs:

- Schedule all ACCT classes for Fall, Winter, Spring, and Summer. Determine faculty assignments to ensure proper teaching loads and allocate offload teaching assignments appropriately.
- Oversee the selection of graduate teaching assistants (TAs) and determine their course assignments to support the DRSOA's needs. Advocate for an increased TA budget from the Dean's Office as necessary. Identify and hire facilitators to support online courses.
- Analyze student course survey results and GPA grade summary reports and provide feedback to the DRSOA Director.
- Serve on the master's program admission committee, providing advice and consultation on admission criteria and procedures.
- Provide input on proposed curriculum changes for undergraduate and master's programs.
- Administer external scholarship application processes (Becker, CMA, and FEI scholarships).

#### Reporting & Communication:

- Prepare a DRSOA Annual Report each summer, including an evaluation of the prior academic year's goals, establishing goals for the next year, and analyzing student and faculty statistics.
- Complete DRSOA reporting for AACSB, US News & World Report, and other internal and external reporting requirements.
- Assist with 2022-2023 AACSB Maintenance of Accreditation reporting and site visit, and responsible for 2027-2028 Maintenance of Accreditation process.
- Coordinate an annual DRSOA *Footnotes* newsletter, incorporating department and student news and statistics, and donor acknowledgements.
- Maintain the DRSOA LinkedIn page (launched Fall 2023) by posting relevant content daily.
- Provide guidance to newly formed DRSOA Advisory Board committees.

#### Financial & Personnel:

- Support Business Manager with annual budget preparation and oversight of monthly reconciliations.
- Support the Director of Outreach in managing firm and donor relationships.
- Support Director in oversight of DRSOA staff (Business Manager, Program Coordinators, Events Coordinator, Project Coordinator, and front desk positions), and approve staff payroll.
- Serve on hiring committees for DRSOA staff positions, and aid in interview process for faculty positions.
- Administer the newly created DRSOA Peer Observation Program, allowing faculty to learn effective teaching practices from each other.
- Organize and lead an annual teaching workshop for DRSOA faculty.
- Learn new technologies and create training documents for faculty and staff.

#### Events:

- Plan a DRSOA welcome event each semester for faculty, staff, and students.
- Coordinate the Meet the Firms Event each semester with support from the Outreach Director.
- Organize DRSOA Advisory Board meetings & communications each semester.

## **Director of Master's Programs**

August 2016 – December 2022

- Oversaw master's programs including applications, admissions, orientation, curriculum, enrollment, exit exams, graduation, and marketing for two in-person programs and two online programs.
- Acquired STEM designation for MSA program (Summer 2020).
- Helped develop and launch online masters and online graduate certificate programs (Fall 2017).
- Managed DRSOA graduate TAs. Determined course assignments based on each TA's strengths and the department's needs. Conducted beginning of semester orientation for all new TAs, and administered an evaluation process at the end of each semester.
- Mentored master's students regarding program requirements. Provided guidance to students experiencing grade issues and academic probation.
- Supported master's students in their job searches.
- Identified potential dual degree opportunities, created proposals, and guided them through the approval process.
- Tracked admission and enrollment data as required for various reporting requirements (internal and external).
- Wrote reports for Assurance of Learning program for objectives tied to the program's exit exam, student assessment survey results, and graduate placement results.

## **PRIOR PROFESSIONAL EXPERIENCE**

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### **CliftonLarsonAllen, LLP**

#### ***Tax Manager***

**Tucson, AZ**

August 2007 – August 2014

- Prepared and reviewed tax returns for individuals, trusts, partnerships, corporations, and not-for-profit entities.
- Researched various tax issues and summarized findings and conclusions.
- Helped clients with bookkeeping, payroll, and other tax reporting requirements.
- Developed and evaluated processes and procedures for the regional tax department.
- Trained newly hired employees on the software, policies, and procedures of the company.

### **The University of Phoenix**

#### ***Instructor***

**Tucson, AZ**

July 2011 – December 2011

- Instructed Principles of Accounting course at the Southern Arizona Campus.
- Responsible for lectures, grading, and motivating students.